# Companies House

**COMPANY REGISTRATION NUMBER 957040** 

# ADHESIVE SPECIALITIES LIMITED FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 2009

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# FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

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# ADHESIVE SPECIALITIES LIMITED OFFICERS AND PROFESSIONAL ADVISERS

**The Board of Directors** Mr R.S. Goddard

Mrs V. Goddard Mr B. J. Gibson Mr S.W. Gibson Mr A. Nicholson

Company Secretary Mrs V. Goddard

Registered Office Tickitape House

31 Bone Lane Newbury Berkshire RG14 5SH

**Auditor** Bright Grahame Murray

Chartered Accountants & Registered Auditor 131 Edgware Road

London W2 2AP



#### THE DIRECTORS' REPORT

#### YEAR ENDED 31 MARCH 2009

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 March 2009.

# **Principal Activities and Business Review**

The company's principal activity continued to be the manufacture, processing and wholesaling of adhesive tapes.

#### **Results and Dividends**

The profit for the year amounted to £76,189. The directors have not recommended a dividend.

#### Financial Risk Management Objectives and Policies

The company's principal financial liabilities are bank balances, trade and other payables. The company's principal financial assets are inter company balances and trade and other receivables.

The bank balances are controlled in order to ensure sufficient funds are available for the company to meet its business needs.

The financial liabilities and assets are stated at fair value and after allowances for doubtful receivables.

#### **Directors**

The directors who served the company during the year and up to the date of this report are listed on page 1.

# **Directors' Responsibilities**

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# THE DIRECTORS' REPORT (continued)

# YEAR ENDED 31 MARCH 2009

In so far as the directors are aware:

- there is no relevant audit information of which the company's auditor is unaware; and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

#### **Auditor**

Bright Grahame Murray are deemed to be re-appointed under section 487(2) of the Companies Act 2006.

Signed on behalf of the directors

V Chody ~ c

Secretary

Full name VALERIE GODDARD

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Approved by the directors on ... 27 11 2009

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ADHESIVE SPECIALITIES LIMITED

#### YEAR ENDED 31 MARCH 2009

We have audited the financial statements of Adhesive Specialities Limited for the year ended 31 March 2009, which have been prepared on the basis of the accounting policies set out on pages 8 to 9.

This report is made solely to the company's shareholders, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

# Respective Responsibilities of Directors and Auditor

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Directors' Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of Audit Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ADHESIVE SPECIALITIES LIMITED (continued)

# YEAR ENDED 31 MARCH 2009

# **Opinion**

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 March 2009 and of its profit for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' Report is consistent with the financial statements.

BRIGHT GRAHAME MURRAY

Chartered Accountants & Registered Auditor

131 Edgware Road London W2 2AP

11 December 2009

Company Registration Number: 957040

# PROFIT AND LOSS ACCOUNT

# YEAR ENDED 31 MARCH 2009

	Note	2009 £	2008 £
Turnover	2	6,744,837	7,484,967
Cost of sales		4,595,209	5,062,773
Gross Profit		2,149,628	2,422,194
Distribution costs		311,994	358,192
Administrative expenses		1,770,789	2,173,749
Operating Profit/(Loss)	3	66,845	(109,747)
Interest receivable		40,197	70,564
Interest payable and similar charges	6	(55,731)	(47,842)
Profit/(Loss) on Ordinary Activities Before Ta	axation	51,311	(87,025)
Tax on profit/(loss) on ordinary activities	7	(24,878)	(29,437)
Profit/(Loss) for the Financial Year		76,189	(57,588)

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above.

The notes on pages 8 to 16 form part of these financial statements.

# **BALANCE SHEET**

# 31 MARCH 2009

		2009	9	2008	8
	Note	£	£	£	£
Fixed Assets Tangible assets	8		655,960		736,083
Current Assets		4.447.600		1 200 027	
Stocks	9	1,117,602		1,290,027	
Debtors	10	1,673,787		1,274,007	
Cash at bank and in hand		509		69,560	
		2,791,898		2,633,594	
Creditors: Amounts falling due within one year	11	1,752,782		1,742,287	
Net Current Assets			1,039,116		891,307
<b>Total Assets Less Current Liabilities</b>			1,695,076		1,627,390
Provisions for Liabilities					
Deferred taxation	13		47,209		55,712
			1,647,867		1,571,678
Capital and Reserves					
Called-up equity share capital	17		1,200,000		1,200,000
Revaluation reserve	18		78,009		103,009
Profit and loss account	19		369,858		268,669
Shareholders' Funds	20		1,647,867		1,571,678

These financial statements were approved by the directors and authorised for issue on ...27/11/09......, and are signed on their behalf by:

V God A Director

Full name Roy STANLEY GODDARD

Full name VALERIE GODDARD

Please print in capitals

The notes on pages 8 to 16 form part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

# 1. Accounting Policies

#### **Basis of Accounting**

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of certain fixed assets.

#### **Cash Flow Statement**

The directors have taken advantage of the exemption in Financial Reporting Standard No I (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is wholly owned and its parent publishes a consolidated cash flow statement.

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### **Fixed Assets**

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost or revaluation of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant & Machinery

5% to 20% p.a. on a straight line basis

Fixtures & Fittings

- 20% on a straight line basis

Motor Vehicles

25% p.a. on a reducing balance basis

Computer Equipment

20% p.a. on a straight line basis

The company's policy is to write off the book value of each tangible asset over its estimated remaining life. Reviews are made periodically of the estimated remaining useful lives of individual productive assets, taking into account commercial and technological obsolescence as well as normal wear and tear.

An amount equal to the excess of the annual depreciation charge on revalued assets over the notional historical cost depreciation charge on those assets is transferred annually from the revaluation reserve to the profit and loss reserve.

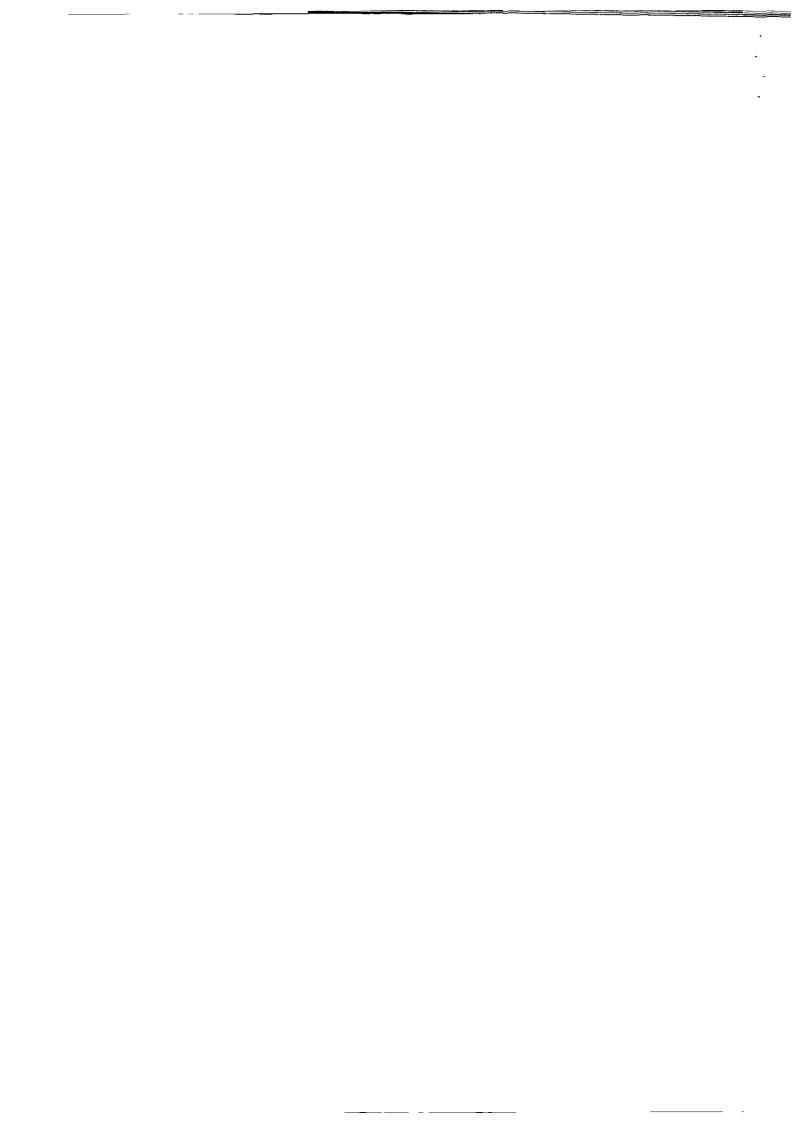
#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Cost includes all direct expenditure and an appropriate proportion of fixed and variable overheads.

#### Work in Progress

Work in progress is valued on the basis of direct costs plus attributable overheads based on normal level of activity. Provision is made for any foreseeable losses where appropriate. No element of profit is included in the valuation of work in progress.



#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2009

# 1. Accounting Policies (continued)

## **Hire Purchase Agreements**

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

# **Operating Lease Agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### **Pension Costs**

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Deferred Taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions:

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold.

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

# **Foreign Currencies**

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

# Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.



# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

# 2. Turnover

The turnover and profit before tax are attributable to the one principal activity of the company. An analysis of turnover is given below:

	2009	2008
	£	£
United Kingdom	5,676,408	6,448,649
Overseas	1,068,429	1,036,318
	6,744,837	7,484,967

# 3. Operating Profit/(Loss)

Operating profit/(loss) is stated after charging/(crediting):

	2009	2008
	£	£
Depreciation of owned fixed assets	93,022	123,910
Profit on disposal of fixed assets	<del>-</del>	(9,107)
Auditor's remuneration		
- as auditor	_	20,000
- for other services	<del>-</del>	25,700
Operating lease costs:		
- Other	36,000	216,000
Exceptional items:		
- Net loss on foreign currency translation	325,211	
- Intercompany loan waiver offset	(325,000)	_
	·	

# 4. Particulars of Employees

The average number of staff employed by the company during the financial year amounted to:

	2009	2008
	No	No
Number of production staff	30	39
Number of selling and distribution staff	29	28
Number of office and administrative staff	13	14
	72	81
	<del></del>	<del></del>
The aggregate payroll costs of the above were:		
	2009	2008
	£	£
Wages and salaries	1,311,056	1,432,926
Social security costs	99,917	102,509
Other pension costs	37,503	44,610
	1,448,476	1,580,045



# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

5.	Directors' Emoluments		
	The directors' aggregate emoluments in respect of quali	fying services were:	
		2009 £	2008 £
	Emoluments receivable	13,472	142,376
	Value of company pension contributions to money purchase schemes	9,780	9,780
		23,252	152,156
	The number of directors who accrued benefits under co	mpany pension scheme	es was as follows:
		2009	2008
	Money purchase schemes	No 2	No 2
6.	Interest Payable and Similar Charges		
		2009	2008
	Interest payable on bank borrowing	£ 55,731	£ 47,842
7.	Taxation on Ordinary Activities		
	(a) Analysis of charge in the year		
		2009 £	2008 £
	Current tax:		
	UK Corporation tax based on the results for the year at 21% (2008 - 30%)  Over provision in prior year	(16,375)	(39,657)
	Total current tax	(16,375)	(39,657)
	Deferred tax:		
	Origination and reversal of timing differences	(8,503)	10,220
	Tax on profit/(loss) on ordinary activities	(24,878)	(29,437)

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

# 7. Taxation on Ordinary Activities (continued)

# (b) Factors affecting current tax charge

The tax assessed on the profit/(loss) on ordinary activities for the year is lower than the standard rate of corporation tax in the UK of 21% (2008 - 30%).

	2009	2008
	£	£
Profit/(loss) on ordinary activities before taxation	51,311	(87,025)
Profit/(loss) on ordinary activities by rate of tax	10,775	(26,108)
Capital allowances in excess of depreciation	45,253	(10,220)
Items not allowable for corporation tax	(68,250)	-
Sundry tax adjusting items	(4,153)	(3,329)
Total current tax (note 7(a))	(16,375)	(39,657)

# 8. Tangible Fixed Assets

	Plant &	Fixtures &	Motor	Computer	
	Machinery	Fittings	Vehicles	Equipment	Total
	£	£	£	£	£
Cost or Valuation					
At 1 April 2008	1,034,985	175,441	108,174	262,226	1,580,826
Additions	2,597	2,083	2,380	5,839	12,899
Disposals	(20,000)			<del>_</del>	(20,000)
At 31 March 2009	1,017,582	177,524	110,554	268,065	1,573,725
Depreciation					
At 1 April 2008	392,943	160,890	56,515	234,395	844,743
Charge for the year	70,403	1,703	12,881	8,035	93,022
On disposals	(20,000)		´ <b>-</b>	, <u> </u>	(20,000)
At 31 March 2009	443,346	162,593	69,396	242,430	917,765
Net Book Value					
At 31 March 2009	574,236	14,931	41,158	25,635	655,960
At 31 March 2008	642,042	14,551	51,659	27,831	736,083

Plant and machinery was revalued by the directors on 31 March 2002, based on their estimate of current market value. The directors review the basis of the valuation annually and consider that the current net book value is equivalent to its market value. The company uses specialist equipment and considers that the directors are best able to ascertain its market value rather than using external consultants.

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

# 8. Tangible Fixed Assets (continued)

In respect of certain fixed assets stated at valuations, the comparable historical cost and depreciation values are as follows:

	depreciation values are as follows:	2009	2008
		£	£
	Net book value at end of year	655,960	657,550
	Historical cost:		
	At 1 April 2008	1,120,013	1,110,084
	Cost of assets revalued for the first time in year	2,597	24,229
	Disposals in year	(20,000)	(14,300)
	At 31 March 2009	1,102,610	1,120,013
	Depreciation:		
	At 1 April 2008	694,143	631,521
	On disposals	(20,000)	(7,509)
	Charge for year	93,022	<u></u>
	At 31 March 2009	767,165	694,143
	Net historical cost value:		
	At 31 March 2009	335,445	425,870
	At 1 April 2008	425,870	478,563
9.	Stocks		
		2009	2008
		£	£
	Raw materials	384,453	374,989
	Work in progress	143,297	131,460
	Finished goods	589,852	783,578
		1,117,602	1,290,027
10.	Debtors		
		2009	2008
		£	£
	Trade debtors	1,053,756	1,032,091
	Amounts owed by group undertakings	531,694	31,759
	Corporation tax repayable	16,375	39,657
	Directors current accounts	-	83,664
	Prepayments and accrued income	71,962	86,836
		1,673,787	1,274,007

Since the year end the amount owed by group undertakings has been repaid to the company.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2009

# 11. Creditors: Amounts falling due within one year

	2009	2008
	£	£
Overdrafts	547,920	_
Trade creditors	1,049,981	1,349,219
Other taxation and social security	110,034	150,920
Other creditors	4,387	4,666
Directors current accounts	19,296	_
Accruals and deferred income	21,164	237,482
	1,752,782	1,742,287

The bank loans and overdrafts are secured by a fixed and floating charge over the assets of the company.

#### 12. Pensions

The company operates a defined contribution pension scheme for the benefit of certain directors and senior employees. The assets of the scheme are administered by trustees in a fund independent from those of the company.

The total contributions paid in the year amounted to £37,503 (2008 - £44,610).

Mr S.Gibson and Mr.A.Nicholson are members of the company's pension scheme.

#### 13. Deferred Taxation

The movement in the deferred taxation provision during the year was:

r
r
45,492
10,220
55,712
)

The provision for deferred taxation consists of the tax effect of timing differences in respect of:

	2009 £	2008 £
Excess of taxation allowances over depreciation fixed assets	on on <b>47,209</b>	55,712
	47,209	55,712

# 14. Contingent Liabilities

The company has guaranteed borrowings of its parent undertaking at 31 March 2009 totalling £Nil(2008 - £45,275).

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 2009

#### 15. Transactions With the Directors

At 31 March 2009 the directors current accounts were overdrawn by the following:

	2009	2008
	£	£
Mr R Goddard	_	60,454
Mr B Gibson	_	23,210
	<del></del>	
	<del>-</del>	83,664

The year end amount was the maximum overdrawn balance for both directors during the year.

# 16. Related Party Transactions

The company has taken advantage of the exemption guaranteed by paragraph 3c of Financial Reporting Standard 8 not to disclose transactions with other group companies.

During the year, the company paid rent in the normal course of business to Mr. and Mrs. R.S.Goddard of £23,400 and to Mr B.J.Gibson of 12,600.

# 17. Share Capital

# Authorised share capital:

	1,200,000 Ordinary shares of £1 each		2009 £ 1,200,000		2008 £ 1,200,000
	Allotted, called up and fully paid:				
		2009	)	2008	}
	1,200,000 Ordinary shares of £1 each	No 1,200,000	1,200,000	No 1,200,000	1,200,000
18.	Revaluation Reserve				
			2009 £		2008 £
	Balance brought forward Transfer to the Profit and Loss Account of	n	103,009		128,009
	realisation		(25,000)		(25,000)
	Balance carried forward		78,009		103,009
19.	Profit and Loss Account				
			2009 £		2008 £
	Balance brought forward		268,669		301,257
	Profit/(loss) for the financial year		76,189		(57,588)
	Transfer from revaluation reserve		25,000		25,000
	Balance carried forward		369,858		268,669

#### NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 MARCH 2009

# 20. Reconciliation of Movements in Shareholders' Funds

2009	2008	
£	£	
76,189	(57,588)	
25,000	25,000	
(25,000)	(25,000)	
76,189	(57,588)	
1,571,678	1,629,266	
1,647,867	1,571,678	
	£ 76,189 25,000 (25,000) 76,189 1,571,678	

#### 21. Post Balance Sheet Events

Since the year end the amount owed by group undertakings of £531,694, detailed in note 10 to the accounts, has been repaid to the company.

# 22. Ultimate Parent Undertaking

The ultimate parent undertaking is Adhesive Specialities (Group) Ltd, a company registered in England and Wales.

Accounts of the parent undertaking are available from the registered office of that company.

The company is controlled by R.S. Goddard, the Chairman and Finance Director.