Report and Financial Statements

for the year ended 31 March 2014

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# 20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited) Report and Financial Statements for the year ended 31 March 2014 Contents

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### 20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited) Company Information

### **Directors**

A Bakewell

N Boyes (resigned 22 August 2014)

T Culverhouse (resigned 7 April 2014)

L Cottam (resigned 22 August 2014)

A Miller (appointed 15 April 2014)

N L'Estrange (appointed 29 April 2014)

G Walsh (appointed 3 September 2014)

N Jones (appointed 3 September 2014)

N Mitchell (appointd 3 September 2014)

### Secretary

L Voss (resigned 10 April 2014)

### **Independent Auditors**

Crowe Clark Whitehill
Chartered Accountants and Statutory Auditors
St Bride's House
10 Salisbury Square
London
United Kingdom
EC4Y 8EH

### Registered Office

6th Floor Market Square House, St James's Street, Nottingham NG1 6FG NG1 6FG

### Registration number

1050578

Registered Number: 1050578

Directors' Report

The Directors present their report and audited financial statements of the Company for the year ended 31 March 2014.

### Principal activities

The Company changed its name to 20-20 Trustee Services Limited on 23 April 2014.

The Company's principal activity during the year continued to be that of a trust corporation acting as trustees of pension schemes. The Directors consider the future prospects of the Company to be satisfactory. The Company is set to continue with the principal activities outlined above.

### Results and dividends

The profit for the year, after taxation, amounted to £683,314 (2013: £981,072). Revenue decreased by 7% to £ 2,926,416. During the year, the directors declared interim dividends of £826,901 (2013: £1,132,000). The Directors do not recommend the payment of a final dividend (2013: £nil).

#### **Directors**

The Directors of the Company who were in office during the year and up to the date of signing the financial statements are shown on page 1.

### Statement of Directors' responsibilities

The Directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the Directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Company will continue in business.

Registered Number: 1050578

Directors' Report

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Disclosure of information to auditors

So far as each Director at the date of approval of this report is aware:

- there is no relevant audit information of which the Company's auditor is unaware; and
- the Directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

### **Independent Auditors**

In accordance with the Companies Act 2006, the Company is no longer required to hold annual general meetings. Subject to the receipt of any objections as provided under statute or the Company's Articles of Association, the Company is relying on the provisions for the deemed reappointment of Crowe Clark Whitehill LLP as auditors as provided in section 487 of the Companies Act 2006 and Crowe Clark Whitehill LLP have indicated their willingness to continue as auditors of the Company.

This report was approved by the Board of Directors on \( \sqrt{ \lambda} \) October 2014 and signed on its behalf

G Walsh

Director

October 2014

Strategic Report

Registered Number: 1050578

### Principal activities

The Company's principal activity during the year continued to be that of a trust corporation acting as trustees of pension schemes. The Directors consider the future prospects of the Company to be satisfactory. The Company is set to continue with the principal activities outlined above.

### Review of business and future developments

i) Review of developments and performance of the business and position at year-end

The Directors are satisfied with the performance of the Company during the year ended 31 March 2014 and they are confident about the future prospects of the Company.

In a challenging environment, revenue for the year decreased by 7 % on the prior year and profit before tax fell by 30% on the prior year.

On 14 October 2013 the Company's shares were transferred to Alexander Forbes International-Limited from Alexander Forbes Financial Services Holdings Limited. On 9 April 2014 the Company's entire share capital was acquired by MC20 HDGS Limited.

### ii) Principal risks and uncertainties

The Directors conduct a regular, formal review of the risks and uncertainties facing the business. The primary risks to the business are considered to include operational risks, legislative changes, alterations to the regulatory environment and major market fluctuations. The Directors recognise that the business is sensitive to changes in the Pension Regulator's processes which are outside its direct control.

#### iii) Key performance indicators

During the year the business has maintained a healthy profit margin despite the challenges of a difficult economic climate.

- Turnover decreased by £220,507, and
- Profit on ordinary activities before taxation decreased by 30%.

### iv) Future developments

The outlook for the Company remains positive, although turnover is expected to fall further over the next few years due to changes in the key markets in which the Company operates. The Company has taken steps to control its costs in anticipation of the fall in revenue, but it will benefit from synergies ~following the acquisition by MC20 HDGS Limited.

#### Financial risk management objectives and policies

The Directors consider that there is no material exposure to price, currency, credit, liquidity or interest rate risk for the financial instruments held by the Company. The Company does not hold equity instruments, and the financial assets and liabilities are British pound denominated.

The primary risks to the business are considered to include operational risks, legislative changes, alterations to the regulatory environment and major market fluctuations. The Directors conduct a formal, regular review of the risks and uncertainties facing the business.

The financial statements on pages 7 to 14 were approved by the Board of Directors on

October 2014 and signed on its behalf by:

G Warsh
Coctober 2014

20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited) Independent Auditors' Report

to the Members of 20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited)

We have audited the financial statements of 20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited) for the year ended 31 March 2014 which comprise the profit and loss account, the balance sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely for the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of Directors and Auditors

As explained more fully in the Statement of Directors' responsibilities set out on page 3, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the strategic report and the Directors' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Company's affairs as at 31 March 2014 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited)
Independent Auditors' Report
to the Members of 20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited)

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Nigol Bostoch

Nigel Bostock (Senior Statutory Auditor)
For and on behalf of Crowe Clark Whitehill LLP
Statutory Auditor
St Bride's House
10
London
EC4Y 8EH



October 2014

20-20 Trustee Services Limited (formerly Alexander Forbes Trustee Services Limited)
Profit and Loss Account
for the year ended 31 March

	Notes	2014	2013 As restated
		£	£
Turnover		2,926,416	3,146,923
Administrative expenses		(2,034,729)	(1,870,285)
Operating profit	2	891,687	1,276,638
Interest receivable and similar income		861	818
Profit on ordinary activities before taxation		892,548	1,277,456
Tax on profit on ordinary activities	6	(209,234)	(296,384)
Profit for the financial year	12	683,314	981,072

All items dealt with in arriving at the above results relate to continuing operations.

The Company had no recognised gains and losses during the years, other than the result for each year, and therefore no separate statement of total recognised gains and losses has been prepared.

There is no difference between the above results from ordinary activities before taxation and the results for the years stated above and their historical cost equivalents.

**Balance Sheet** 

Registered Number: 1050578

as at 31 March

	Notes	2014	2013 As restated
•		£	£
Fixed assets			
Tangible assets	7	10,563	12,736
Current assets			
Debtors	8	454,271	576,856
Cash at bank and in hand		658,213	824,497
•		1,112,484	1,401,353
Creditors: amounts falling due within one year	. 9	(529,515)	(751,970)
Net current assets		582,969	649,383
Total assets less current liabilities		593,532	662,119
Provisions for liabilities			
Other provisions	10	(75,000)	-
Net assets		518,532	662,119
Capital and reserves			•
Called up share capital	· 11	250,000	250,000
Profit and loss account	12	268,532	412,119
Total shareholders' funds	14	518,532	662,119

The financial statements on pages 7 to 14 were approved by the Board of Directors on

October 2014 and signed on its behalf by:

G Walsh Director

October 2014

### 1 Accounting policies

### Basis of accounting

These financial statements are prepared as a going concern under the historical cost convention in accordance with the Companies Act 2006 and applicable accounting standards in the United Kingdom. The directors have, in assessing the preparation of the financial statements, considered the working capital requirements over the following 12 months. There is no indication that the company will not have sufficient funds to meet their liabilities as they fall due and therefore it is deemed appropriate to prepare the accounts on a going concern basis. The Company has adopted the requirements of all relevant accounting standards, including those issued during the year and effective 31 March 2014. The principal accounting policies, which have been applied consistently throughout the year, are set out below.

### New accounting policies

No new accounting policies were adopted during the current period. The Company is exempt from Financial Reporting Standard 'FRS' 29 (Financial Instruments: Disclosures) as it does not hold assets at fair value and has therefore not adopted FRS 26 (Financial Instruments: Recognition and Measurement).

#### Turnover

Turnover represents the value of services rendered excluding Value Added Tax. Revenue is recognised when the right to the income has been earned and when services have been completed.

### Cash flow statement

The Company is a wholly owned subsidiary of Alexander Forbes Limited and the cash flows of the Company are included in the consolidated cash flow statement of that company. Consequently the Company is exempt under the terms of FRS 1 from publishing its own cash flow statement.

### Depreciation

Fixed assets are stated at cost less accumulated depreciation. Fixed assets are transferred between Group companies at net book value. The cost of tangible assets is written off on a straight line basis over their expected useful life as follows:

Leasehold premises improvements 10 years or the life of the lease, whichever is shorter;

Fixtures and fittings 4 - 7 years
Computer hardware 3 - 5 years
Computer software costs 1 - 3 years

### Deferred taxation

The charge for ordinary taxation is based on the profits for the year. Full provision is made for deferred tax assets and liabilities arising from timing differences between the recognition of gains and losses in the accounts and their recognition in a tax computation, as required by FRS 19. Deferred tax is measured in the financial statements on a non-discounted basis at a tax rate of 21%, the rate of tax which will be effective from 1 April 2014.

### Interest receivable

Interest receivable is recognised on an accrual basis.

#### **Provisions**

The company makes provision in the financial statements for all liabilities including disputes, where costs are likely to be incurred, representing estimates of the cost of such liabilities, including the costs of defending and/or concluding the matters.

2	Operating profit	2014	2013
	This is stated after charging:	£	£
	Depreciation of owned fixed assets Operating lease rentals - land buildings	3,340 36,225	3,149 36,907
	Auditors' remuneration - for audit fees	10,000	9,000

### 3 Prior year adjustment

As outlined in the accounting policies, turnover represents the value of services rendered excluding Value Added Tax. Revenue is recognised when the right to the income has been earned and when services have been completed.

Where services have been invoiced at the year end but not yet completed then an amount will be recognised as deferred income. Where work has been done but not invoiced at the year end an amount, to the extent it is recoverable, is recognised as accrued income. In prior years an adjustment has not historically been made for the estimate of deferred and accrued income at the year end. Following review a prior year adjustment has been made to reflect the historic adjustments for deferred and accrued income for the first time this year. Therefore, the comparatives and opening reserves position has been restated accordingly. The impact for the financial statements is as follows:

The amount of accrued and deferred income that should have been recognized at 31 March 2012 is £79,055 and £75,975. The net impact of this reflects the historic adjustment to the opening reserves as at 31 March 2013.

The amount of accrued and deferred income that should have been recognized at 31 March 2013 is £80,696 and £53,031. The net movement for 2013 totals £18,864 and an adjustment has amended the profit and loss account for the year ended 31 March 2013.

### 4 Directors' emoluments

. The emoluments for the Executive Directors' services for the full year are disclosed below:

	2014	2013
	£	£
Executive Directors:		
Salaries and other emoluments	453,951	446,524
Aggregate contributions to defined contribution pension funds	64,880	62,206
	518,831	508,730
Amounts attributable to highest paid Director:		
Salaries and other emoluments	173,451	166,235
Aggregate contributions to defined contribution pension funds	23,302	22,606
	196,753	188,841
Number of directors in company pension schemes:	2014	2013
	Number	Number
Money purchase schemes	4	4

5	<b>Employee</b>	inform	ation

	2014	. 2013
•	. ₺	£
Wages and salaries	945,496	643,071
Social security costs	95,965	65,360
Other pension costs	84,946	52,609
	1,126,407	761,040
	Number	Number
Average monthly number of employees during the year	28	30
The Company operates a defined contribution pension scheme, contri	ibutions to which are charge	ed to the

The Company operates a defined contribution pension scheme, contributions to which are charged to the profit and loss account as they fall due.

6 Tax on profit on ordinary activities	2014	2013
	£	Restated £
Current tax:		
UK corporation tax on profit of the period	208,966	309,644
Adjustments in respect of previous periods	294	(15,762)
	209,260	293,882
Deferred tax:		
Origination and reversal of timing differences	54	(200)
Adjustments in respect of previous periods	(94)	2,688
Effect of tax rate change on opening asset	14	14
,	(26)	2,502
Tax on profit on ordinary activities	209,234	296,384

### Factors affecting tax charge for period

The differences between the tax assessed for the period and the standard rate of corporation tax are explained as follows:

Profit on ordinary activities before taxation	2014 £ 892,548	2013 £ 1,277,456
Standard rate of corporation tax in the UK	23%	24%
	. <b>£</b>	£
Profit on ordinary activities before tax multiplied by the standard rate of corporation tax in the UK of 23% (2013: 24%)  Effects of:	205,286	306,589
Expenses not deductible for tax purposes	3,177	2,855
Depreciation in excess of capital allowances	503	200
Adjustments in respect of previous periods	294	(15,762)
Current tax charge for the year	209,260	293,882

The UK corporation tax rate reduces to 21% from 1 April 2014, with a further reduction to 20% effective 1 April 2015. These changes have been recognised in calculating the deferred tax asset in these financial statements.

### 7 Tangible fixed assets

		Land and buildings	Furniture and equipment	Computer	Total
		£	£	£	. <b>£</b>
	Cost	0.754	0.770	2.460	15 005
	At 1 April 2013 Additions	9,751	2,672	3,462	15,885
	Transfers at NBV	<u>-</u>	~	891 276	891
	Disposals	-	(2 672)	270	276
	At 31 March 2014	0.751	(2,672)	4 (20	(2,672)
	At 31 March 2014	9,751		4,629	14,380
	Accumulated depreciation				-
	At 1 April 2013	975	710	1,464	3,149
	Charge for the year	975	996	1,369	3,340
	On disposals	-	(2,672)	-	(2,672)
	At 31 March 2014	1,950	(966)	2,833	3,817
	Net book value		044		40.540
	At 31 March 2014	7,801	966	1,796	10,563
	At 31 March 2013	8,776	1,962	1,998	12,736
8	Debtors			2014	2013
					Restated
				· £	£
	Trade debtors	*		289,270	487,916
	Accrued income and other debtors			148,204	81,327
	Deferred tax			529	503
	Prepayments and accrued income			16,268	7,110
			· · · —	454,271	576,856
	Amounts owed by group undertakings are uncharged.	secured and repr	esent trading bal	ances on which	no interest is
	The deferred tax movement can be analysed as	follows		2014	2013
		·		£	£
	Short term timing differences		_	529	503
	Deferred tax asset		_	529	503
	At 1 April			503	3,005
	Capital allowances and fixed asset timing differ	ences		10	200
	Adjustments to tax in prior periods			94	(2,688)
	Adjustments to tax in prior periods  Effect of tax rate change on opening balances  At 31 March			94 (78) 529	(2,688) (14) 503

9	Creditors: amounts falling due within one year	2014 £	2013 Restated
	Trade creditors	-	9,759
	Amounts owed to group undertakings	14,029	54,439
	Corporation tax	31,597	167,445
	Other taxation and social security	. 62,627	187,760
	Other creditors	323,713	236,872
	Accruals and deferred income	97,549	95,695
		529,515	751,970

Amounts owed to group undertakings are unsecured and represent trading balances on which no interest is charged.

### 10 Provisions for liabilities.

	2014	2013
	£	£
At 1 April 2013	-	-
Additional provisions made during the period	75,000	
At 31 March 2014	75,000	

The provision is the estimated cost of defending and/or concluding matters relating to disputes arising in the ordinary course of business. No separate disclosures are made so as not to prejudice the position of the company in any future proceedings.

11 Called up share capital	2014	2013
250,000 Ordinary shares of £1 each	£ 250,000	£ 250,000
12 Profit and loss account	2014	2013 Restated
	£	£
At 1 April	412,119	560,767
Prior year adjustments	-	2,280
At 1 April	412,119	563,047
Profit for the financial year	683,314	981,072
Dividends	(826,901)	(1,132,000)
At 31 March	268,532	412,119
13 Dividends	2014	2013
Dividends for which the company became lights during the years	£	£
Dividends for which the company became liable during the year:		
Dividends paid/payable	826,901	1,132,000

14 Reconciliation of movement in shareholder's funds	2014	2013
	£	Restated £
· At 1 April	662,119	813,047
Profit for the financial year	683,314	981,072
Dividends	(826,901)	(1,132,000)
At 31 March	518,532	662,119

#### 15 Post balance sheet events

On 9th April 2014, a dividend of £250,000 was proposed and approved by the Board; £150,000 of the dividend being for immediate payment, with £100,000 payable on 30 September 2014.

On 9 April 2014 the Company's entire share capital was acquired by MC20 HDGS Limited.

#### 16 Other financial commitments

At the year end the company had annual commitments under non-cancellable operating leases as set out below:

	Land and buildings 2014	Land and buildings 2013
Operating leases which expire: within two to five years	40,250	40,250

### 17 Related party transactions

The Company is a wholly owned subsidiary within the Alexander Forbes Limited group and advantage has been taken of the exemption in FRS 8 not to disclose any transactions with entities that are part of that group, as the financial statements of Alexander Forbes Limited are publicly available. Details of Directors are shown on page 1.

### 18 Ultimate Parent Company and Controlling Party

The Company's immediate parent company at 31 March 2014 was Alexander Forbes International Limited, which is registered in England and Wales. The Company's ultimate parent company and controlling party at 31 March 2014 was Alexander Forbes Equity Holdings Proprietary Limited, a company registered in South Africa.

The largest and smallest groups for which group financial statements are prepared and of which the Company is a member are as follows:

Name	Largest Alexander Forbes Group Holdings Limited	Smallest Alexander Forbes Limited
Country of incorporation	South Africa	South Africa
Address from which copies of the group financial statements	115 West Street	115 West Street
can be obtained	Sandown 2196 South Africa	Sandown 2196 South Africa